# SAP Concur Fusion Exchange

# **Concur Administrators**

Sample Agenda

**Explore the full agenda** 

**Register now!** 

## **Opening Keynote**

Hear directly from SAP Concur leaders as they share exciting updates about recent product innovations and what's happening next.

9:15 am - 10:15 am

#### Session Break - Spend time in the Expo

Take advantage of networking breaks to explore the expo! You can get specific solution questions answered in our SAP Concur Expert Centre, or meet one of our partners onsite at their booth.

Micro Forum

#### Where to Go When You Need to Know: Admin Resources

As an SAP Concur admin, you have access to support resources and the ability to extend the value of your solution. Learn what resources are readily available for you and how you can bring in an expert to help free up your time for other tasks.

11:00 am - 11:20 am

Micro Forum

## Where to Go When You Need to Know: End User Resources

Learn what materials and resources are readily available for your end users. Discover where to direct employees to access the educational resources they need and how to bring attention to them effectively.

11:30 am - 11:50 am

#### **Connect and Collaborate: Small Group Discussions**

The theme of the day is exchange - exchange questions, ideas, and contacts. With this rare opportunity to engage with peers in-person, take advantage of time dedicated to making connections and collaborating on what is top-of-mind in the industry. Our facilitated discussion will ensure you walk away with a new perspective, or even better, an expanded network.

12:00 pm - 12:45 pm

# **Top Reports to Drive Impactful Change**

With all the reports available, how can you be sure you're utilising the right ones for your business? Travel, expense, accounts payable - you name it and we can tell you the top reports and dashboards for showcasing the metrics you need. Make sure you're leveraging the right KPIs and tools available to you.

2:15 pm - 3:00 pm

# Happy Admin, Healthy Programme: Tips for Improving Your Experience as an Admin

It's easy to get caught up in improving the employee experience for everyone else, but you're the one in the depths of your programme day-to-day. There are processes that can be made more efficient, so you can have more time for tasks that matter. Learn and share with peers on finding ways to make admin life easier.

3:15 pm - 4:00 pm

